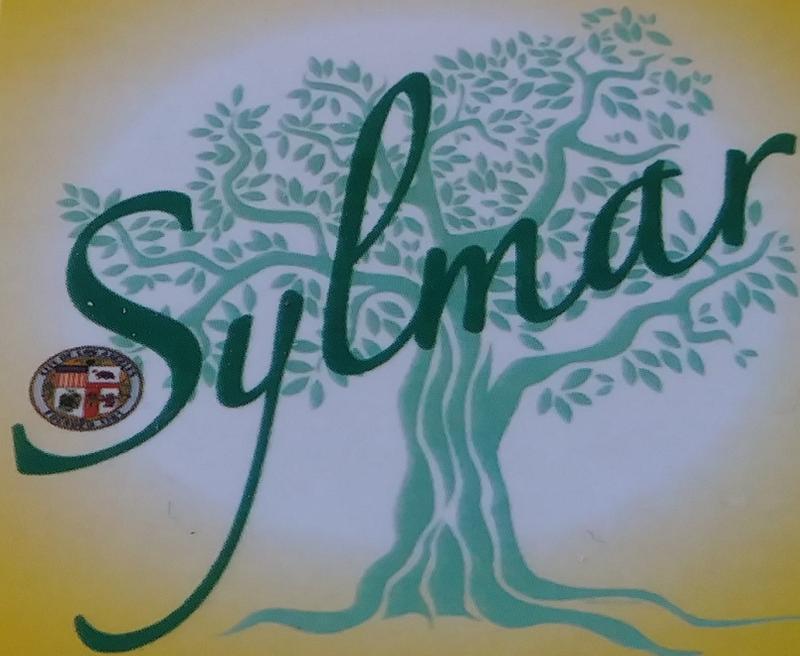


JOIN  
US!



NEIGHBORHOOD  
COUNCIL

WWW.SYLMARNC.ORG

Scan with  
Mobile device



General Board Meeting  
February 22, 2024

Sylmar

Neighborhood

Council





## Agenda Item

1. **Call to Order** (1 minute)
2. **Roll Call** (2 minutes)

**WELCOME to  
Discovery Charter Preparatory School!**

3. **Housekeeping:** Sign-in sheets, Speaker Cards for Public Comments, Recording and Timekeeper, Facilities Information. (2 minutes)

## Agenda Item



4. **Public Comment** on matters not appearing on the agenda. (10 minutes)
  
5. **Notification: March SNC General Board Meeting will be held at:**  
Osceola Elementary Street School.  
14940 Osceola St. Sylmar, CA 91342 (2 minutes)
  
6. **Public Official & Community Representative announcements** and presentations followed by **Public Announcements. (5 Minutes per report)**



**A. Los Angeles Police Department (Mission Division)**

**Senior Lead Officers: Keith Crawford - [38491@lapd.online](mailto:38491@lapd.online)**

**Joseph Carter - [38835@lapd.online](mailto:38835@lapd.online)**

**B. LA City Fire Department Battalion Chief: Andrew J. Wordin or  
Representatives from **Station 91****

**C. Congressional District 29 / Congressman Tony Cardenas**

**Field Deputy: Lilia Monterrosa,  
[lilia.monterrosa@mail.house.gov](mailto:lilia.monterrosa@mail.house.gov)**

**D. LA City Council District 7 / Councilwoman Monica Rodriguez**

**Field Representatives for Sylmar:**

**Jose Hernandez: [jose.h.hernandez@lacity.org](mailto:jose.h.hernandez@lacity.org)**

**Anthony Espinoza: [anthony.espinoza@lacity.org](mailto:anthony.espinoza@lacity.org)**



**E. California State Assemblywoman 43rd District / Luz Rivas -**

Field Rep: Julisa Hernández,  
[julisa.hernandez@asm.ca.gov](mailto:julisa.hernandez@asm.ca.gov)

**F. Los Angeles Mayor / Karen Bass**

Field Deputy: Michelle Vergara, [michelle.vergara@lacity.org](mailto:michelle.vergara@lacity.org)

**G. LA County Board Of Supervisors 3rd District / Lindsey Horvath -**

Field Deputy: Savannah Portillo, [sheap@bos.lacounty.gov](mailto:sheap@bos.lacounty.gov)

**H. California State Senator District 20 / Caroline Menjivar**

District Rep: Katherine Castrejon,  
[katherine.castrejon@sen.ca.gov](mailto:katherine.castrejon@sen.ca.gov)



**I. LAUSD Board of Education Board Member / Kelly Gonez**

Field Deputy: Maria Flores, [m.d.flores@lausd.net](mailto:m.d.flores@lausd.net)

**J. Department of Health Services Olive View UCLA Medical Center**

Community Relations Lead: Brenda Yanez Zamora,

[byanezzamora@dhs.lacounty.gov](mailto:byanezzamora@dhs.lacounty.gov)

**K. Region-1 Budget Advocate:**

Kevin Davis, [kevin.davis@budgetadvocates.org](mailto:kevin.davis@budgetadvocates.org)

**L. Department of Neighborhood Empowerment Advocate:**

Raul Preciado, [raul.preciado@lacity.org](mailto:raul.preciado@lacity.org)

# Agenda Item



- 7. Discussion and Possible Action:** To approve SNC general board meeting minutes from January 25th, 2024. (2 minutes)

<https://www.sylmarneighborhoodcouncil.org/assets/documents/13/meeting65b35cddb7880.png>

- 8. Discussion and Possible Action:** Recommendations from SNC Bylaws Committee updates, changes, and/or modifications to SNC current Bylaws dated November 20, 2020 (20 minutes)

- <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page6184798d110f9.pdf>

**Current Board is at 21 Board seats**  
**Proposal to amend to 17 Board seats**



**CURRENT**

Youth	1
Senior	1
Recreational/Open Spaces	1
Equestrian	1
Business	3
Home/Condo Owner	4
Renter	2
Community Organizer	2
Education	1
At-Large	5

**21 SEATS**

(Quorum of 21 Seats is 11)

**PROPOSED**

Senior	1
Recreational/Open Spaces	1
Equestrian	1
Business	1
Home/Condo Owner	4
Renter	1
Community Organizer	2
Education	1
At-Large	5

**17 SEATS**

(Quorum of 17 Seats is 9)

# Agenda Item



## 9. Meeting Break

10 Minutes





## Agenda Item

- 10. Discussion and Possible Action:** AB411- to LA City Council File CF 23-1114 to authorize the use of teleconferencing for Neighborhood Council meetings including board meetings, and community meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the LA City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary in order to accommodate the needs of its board members (Chávez) (10 minutes)

[https://clkrep.lacity.org/onlinedocs/2023/23-1114\\_misc\\_10-10-23.pdf](https://clkrep.lacity.org/onlinedocs/2023/23-1114_misc_10-10-23.pdf)

[https://clkrep.lacity.org/onlinedocs/2023/23-1114\\_CAF\\_11-1-23.pdf](https://clkrep.lacity.org/onlinedocs/2023/23-1114_CAF_11-1-23.pdf)



Officers  
President: Kurt Cabrera Miller  
Vice President of Administration: Christian Rubalcava  
Vice President of Communications: Maria Silva  
Secretary: Marti Marshall  
Treasurer: George Ortega

Attn:  
LA City Councilwoman Monica Rodriguez,  
Department of Neighborhood Empowerment,  
Board of Neighborhood Commissioners

February 22, 2024

Community Impact Statement in Support of LA City Council File 23-1114

**The Sylmar Neighborhood Council (SNC) supports Council File 23-1114**

On February 22nd, 2024, the Sylmar Neighborhood Council held a Brown Act compliant/noticed meeting in person and via zoom whereas we had **XXX** members present (in person) of our 21-member council thus achieving meeting quorum.

Whereas: This resolution is the official statement adopted by this Neighborhood Council. The Sylmar Neighborhood NC satisfies the  $\frac{2}{3}$  board requirement of SB 411 and approves meeting virtually for board and/or committee meetings because using teleconferencing will allow for increased community participation, accessibility and community engagement, as well as help protect the health and safety of our board members, stakeholders and community.

**Motion Passed: To approve Council File 23-1114.**

**Vote count XXX yeas, XXX nays, and XXX abstentions.**

Kurt Cabrera-Miller  
President,  
Sylmar Neighborhood Council  
13521 Hubbard Street Sylmar, CA 91342

## Agenda Item

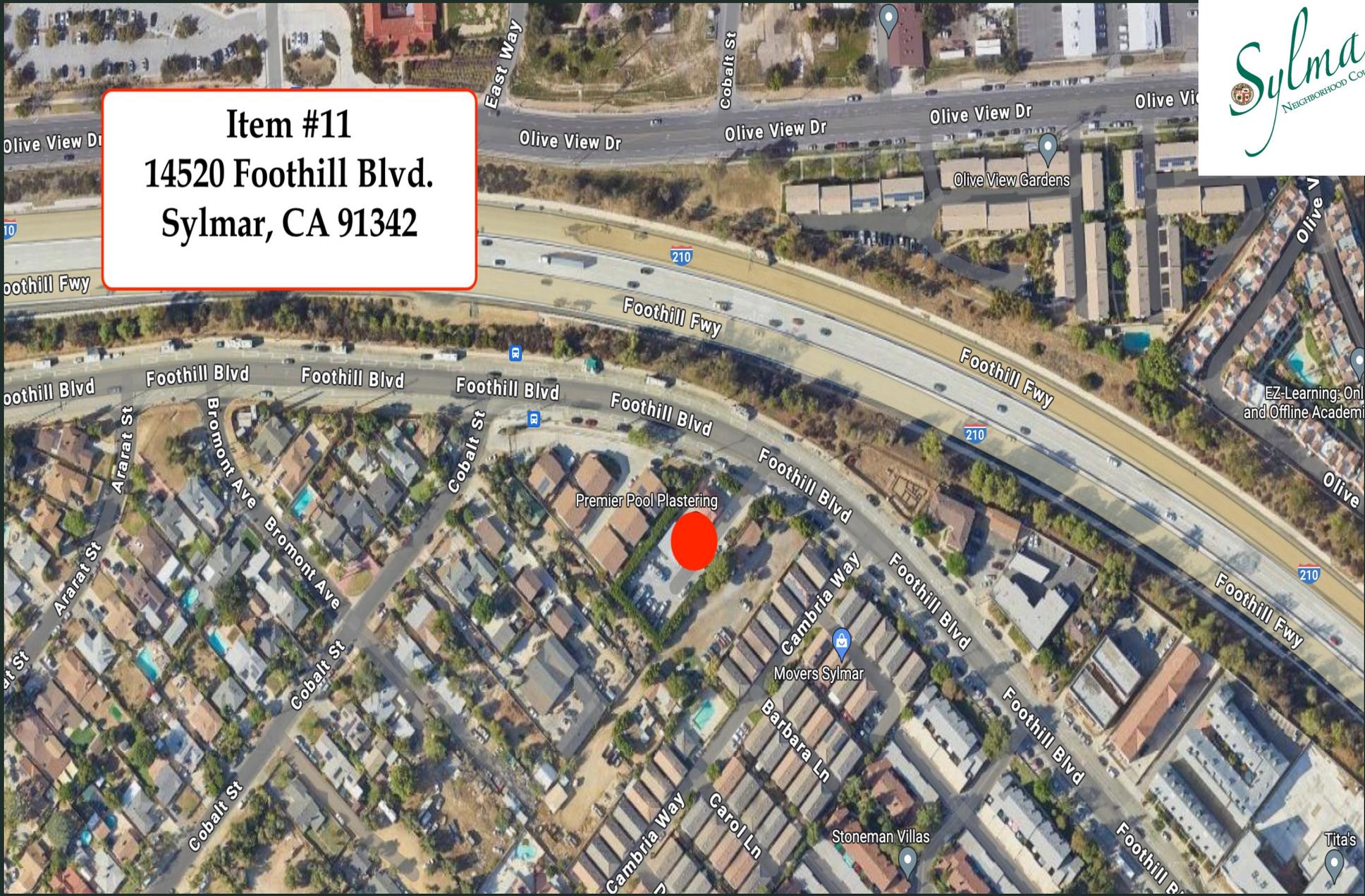


- 11. Discussion & Possible Action: SNC Planning and Land Use Committee recommends board approval on 14520 Foothill – ZA-2004-167-ZV – ENV-2024-168-CF Premier Pool Plastering, Zone variance to allow for the continued use and maintenance of a contractor’s office and storage yard and of vehicles with a gross weight in excess of 5,600 pounds in the RD3- 1 and RA-1 Zones. Recommendation is for 15 years (5 minutes)**

<https://www.sylmarneighborhoodcouncil.org/assets/documents/13/meeting65cba0430b44c.pdf>



**Item #11**  
**14520 Foothill Blvd.**  
**Sylmar, CA 91342**





Officers  
*President: Kurt Cabrea-Miller*  
*Vice President of Administration: Andres Rubalcava*  
*Vice President of Communications: Jose Velasquez*  
*Treasurer: George Ortega*  
*Secretary: Kathy Bloom*

**DRAFT**

February 22nd, 2024

Daniel and Miguel Preciado  
C/O Robert Amond, Pauline Amond & Associates  
11030 Belmar Avenue  
Porter Ranch, California 91326  
Sylmar Community Stakeholder

[info@premierpoolplastering.com](mailto:info@premierpoolplastering.com)  
[rjamon@gmail.com](mailto:rjamon@gmail.com)

Re: 14520 and 15418 Foothill Boulevard – Continued Use of A RA-1 Parcel to Have a Contractors Office, Storage Yard, and the Parking of Work Trucks in Excess of 5,800 Pounds.

Mr. Daniel and Miguel Preciado,

The Sylmar Neighborhood Council appreciates Premier Pool Plastering being a Sylmar based business, employs residents, and supports the community. The Sylmar Planning and Land Use Committee held a public hearing on February 14<sup>th</sup> of this month held a public hearing on September 28<sup>th</sup> regarding your above referenced request. Mr. Amond was present to provide information and respond to questions. There was no opposition present at this meeting. There was a motion was made to recommend approval to the Sylmar Neighborhood Council (SNC) that was approved.

We recognize the benefits of community based small businesses providing job opportunities, services and support to our neighborhoods. The Sylmar Neighborhood Council supports the above referenced request by Premier Pool Plastering.

Respectfully,

Kurt Cabrea-Miller  
President

c: Dang Nguyen, City Planner

[dang.nguyen@lacity.org](mailto:dang.nguyen@lacity.org)



## Agenda Item

12. **Discussion & Possible Action: SNC Outreach Committee** recommends the formation of a “Bark-Tober” Ad-Hoc Committee. “Bark-Tober” was a large community event held by the SNC to provide animal services and resources to the community. Planned event will be October 2024 (2 minutes)
  
13. **Treasurer’s Report** (2 minutes)



## Agenda Item

**14. Discussion and Possible Action:** The approval of the **January 2024 Monthly Expenditure Report (MER)** (2 minutes)

- <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>

**15. Notification:** Announcement of board seat vacancies. There are 21 seats in total on the SNC Board, 2 seats available. If interested email [kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org) and fill out an application at: [www.SylmarNC.org](http://www.SylmarNC.org)

(2 minutes)

## Agenda Item



16. **Discussion:** SNC Board Member attendance and absences of regularly scheduled Board meetings (2 minutes)

17. **Discussion and Possible Action:**(10 minutes)

## SNC Committee Reports

- Budget
- Bylaws
- Education
- Equestrian
- Executive
- Planning & Land Use
- Public Safety
- Transportation
- Outreach

# Sylmar Neighborhood Council's Committee "Social Templates"



**SYLMAR**  
NEIGHBORHOOD COUNCIL

**EQUESTRIAN**  
Committee  
[www.SylmarNC.org](http://www.SylmarNC.org)

**WEDNESDAY**  
FEBRUARY 21<sup>st</sup>, 2024  
7:00PM - 8:30PM  
ALL ARE WELCOME

**LOCATION**

**SNC OFFICE**  
13521 HUBBARD ST.  
SYLMAR, CA 91342

MEETING IS ALSO AVAILABLE ONLINE-VIA ZOOM AND BY TELEPHONE

For more information see our website:  
[www.SylmarNC.org](http://www.SylmarNC.org)

**Equestrian Committee**



**MEETING REMINDER- ALL ARE WELCOME!**

**PLANNING & LAND USE COMMITTEE**

**Wednesday**  
**February 14th, 6:30 pm**  
13521 Hubbard St. Sylmar, 91342

Meetings can be attended Virtually, see the Calendar section on the Neighborhood Council's website.

**HAPPY VALENTINES DAY!**



**Planning & Land Use Committee**



**Sylmar**  
Neighborhood Council

**PUBLIC SAFETY COMMITTEE**

Monday, February 12th at 7:00pm

All are welcome!  
13521 HUBBARD ST.  
SYLMAR, CA 91342



(See description for Agenda and link to attend Virtually)

**Public Safety Committee**

# Sylmar Neighborhood Council Committee “Social Templates



www.SylmarNC.org



Sylmar Neighborhood Council's  
**TRANSPORTATION COMMITTEE**  
Thursday, February 8<sup>th</sup>, 2024 6:30 pm - 8:30 pm  
In-person and via Zoom  
Sylmar Neighborhood Council Office  
13521 Hubbard Street Sylmar, CA 91342  
Please use the link <https://us02web.zoom.us/j/81988276435>  
or, dial  
(669) 900-6833 enter ID 819 8827 6435 and Press # to join by phone

**Transportation  
Committee**



www.SylmarNC.org  
All are Welcome!

SYLMAR NEIGHBORHOOD COUNCIL'S  
**OUTREACH  
COMMITTEE**  
TUESDAY, 6:30 PM  
FEBRUARY 6TH, 2024



-  Social Media Strategy
-  Connecting Community
-  Outreach Events

**13521 Hubbard Street  
Sylmar, CA 91342**

**JOIN US**  
In Person or Virtual

<https://us02web.zoom.us/j/81483346856>

**Outreach  
Committee**

**Upcoming  
Sylmar Neighborhood Council  
Events**

OLIVE VIEW-UCLA MEDICAL CENTER

# BLACK HISTORY MONTH CELEBRATION

**Date:** Friday, February 23

**Time:** 11am - 2pm

**Location:** Olive View-UCLA Medical Center  
14445 Olive View Dr, Sylmar, CA 91342  
Parking Lot K

**Free Resources , Music, Performances & Fun!**



# OLIVE VIEW- UCLA MEDICAL CENTER FARMERS MARKET



9:00 AM - 2:00 PM | EVERY FRIDAY

14445 OLIVE VIEW DR. SYLMAR, CA 91342

Sylmar Neighborhood Council - [www.SylmarNC.org](http://www.SylmarNC.org)



## ACTIVE SHOOTER PREVENTION; WARNING SIGNS OF PRE-ATTACK BEHAVIOR

**Monday, March 4th, 6:00 pm**

**Sylmar Neighborhood Council office  
13521 Hubbard St.  
Sylmar, CA 91342**

### CURRICULUM WILL COVER:

- WARNING SIGNS OF A POTENTIAL MASS-ATTACKER
- ACTIVE SHOOTER PREVENTION
- “RUN, HIDE, FIGHT” - SURVIVAL OPTIONS
- AND MORE!

## FREE PRESENTATION / TRAINING

**This event is open  
to everyone.**

**Free snacks, and drinks  
while supplies last.**

**Sylmar Neighborhood Council 13521 Hubbard Street Sylmar, CA 91342  
[www.SylmarNC.org](http://www.SylmarNC.org)**

# 2024 ARBOR DAY CELEBRATION



### TREE PLANTING EVENT

Join us for a day of climate & community action and celebrate trees in honor of National Arbor Day! Roll up your sleeves, grab a shovel, and enjoy a FREE, fun-filled day of family-friendly activities!



### SYLMAR PARK

13109 BORDEN AVE, SYLMAR, CA 91342



### SATURDAY, MAR 16, 2024

8:00AM - 1:00PM



[TINYURL.COM/ARBORDAY2024](http://TINYURL.COM/ARBORDAY2024)

Tree Planting ● Food ● Music ● Activities ● Resource Fair



### FREE FRUIT & SHADE TREE ADOPTION

Must live within the City of LA. Trees must be planted on private property. Verification required (ID, License, or DWP bill). Trees will be distributed on a first come, first served basis while supplies last. Limit of 1 tree per address.



SYLMAR NEIGHBORHOOD COUNCIL

# BARK·TOBER

OCTOBER 12, 2024

PET RESOURCE FAIR  
• SAVE THE DATE •  
SATURDAY, OCTOBER 12TH, 2024



October

Su	Mo	Tu	We	Th	Fr	Sa
		2	3	4	5	
		9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30	31			

WWW.SYLMARNC.ORG

I ❤️ SYLMAR

[www.SylmarNC.org](http://www.SylmarNC.org)

## Agenda Item



**18. Board Member updates and announcements.** (2 minutes)

**19. President's closing remarks, acknowledgments and adjournment.**  
(2 minutes)



Thank you & Good Night!

[www.SylmarNC.org](http://www.SylmarNC.org)