

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Jose Velasquez

TREASURER: George Ortega

SECRETARY: Kathy Bloom

PUBLIC RELATIONS: LaTonya Campbell



Office: 13521 Hubbard Street
Sylmar Ca. 91342
Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org
Website: www.SylmarNC.org

SYLMAR NEIGHBORHOOD COUNCIL
GENERAL BOARD
MEETING AGENDA

Thursday, September 26th, 6:30 pm
14940 Osceola Street. Sylmar, CA 91342
(Osceola Street Elementary Street School)

Meeting may be attended virtually

Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;
and/or, Dial (669) 900-6833 enter 864 2323 9940
and Press # to join the meeting via phone.

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based

service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- 1. Call to Order**
- 2. Roll Call**
- 3. Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.
- 4. Pledge of Allegiance.**

5. **Public Comment on matters not appearing on the agenda. (2 minutes per person)**
6. **Public Official & Community Representative announcements and presentations followed by public announcements. Up to (5) minutes per report.**
 - A. **Los Angeles Police Department (Mission Division)**
Senior Lead Officers: Keith Crawford or Joseph Carter
Officer Crawford - 38491@lapd.online , Officer Carter - 38835@lapd.online
 - B. **Los Angeles Fire Department - LAFD Battalion Chief and/or Station 91**
 - C. **California Congressional District 29 / Congressman Tony Cardenas**
Field Deputy: Laura Juarez, laura.juarez@mail.house.gov
 - D. **Los Angeles City Council District 7 / Councilwoman Monica Rodriguez**
Field Representative: Jose Hernandez jose.h.hernandez@lacity.org
Field Representative: Marisol Sánchez marisol.c.sanchez@lacity.org
 - E. **California State Assembly 43rd District / Assemblywoman Luz Rivas**
Field Rep: Cynthia Becerra, cynthia.becerra@asm.ca.gov
 - F. **Los Angeles Mayor / Karen Bass**
Field Deputy: Michelle Vergara, michelle.vergara@lacity.org
 - G. **Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath**
Field Deputy:Savannah Portillo, sheap@bos.lacounty.gov
 - H. **California State Senate District 20 / Caroline Menjivar**
District Rep: Katherine Castrejon, katherine.castrejon@sen.ca.gov
 - I. **Department of Health Services Olive View UCLA Medical Center**
Community Relations Lead: Brenda Yanez Zamora,
byanezzamora@dhs.lacounty.gov
 - J. **Department of Neighborhood Empowerment**
Director - Department of Neighborhood Empowerment: Carmen Chang
Advocate: Vincent Autiero, vincent.autiero@lacity.org
 - K. **Region - 1 Budget Advocates: Kevin Davis** kevin.davis@budgetadvocates.org
Lionel Mares lionel.mares@budgetadvocates.org
7. **Discussion and Possible Action:** To approve SNC General Board meeting minutes from August 22nd, 2024. <https://www.sylmarneighborhoodcouncil.org/committees/viewCommittee/general-board>

- 8. Notification:** Announcement of board seat vacancies. There are 21 seats in total on the SNC Board, one of those seats is currently available. If you are interested and would like to learn more email Kurt Cabrera-Miller kurt.cabrera-miller@sylmarnc.org and fill out an application at: <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page650e169fd352c.pdf>
- 9. Discussion and Possible Action:** SNC President appointed Sylmar resident Roy Li to fill At-Large SNC Board Member seat position. Ratification from Board required.
- 10. Discussion and Possible Action:** 15112 Roxford Street – ZA-2024-3307-ELD ENV-2024-3308-CE Oasis Homes. The current site consists of four houses located at 15112, 15114, 15116 and 15116 ½ Roxford Street as well a cabin house. Currently, these properties are licensed by the state as an Eldercare Facility for six residents in each dwelling, allowing for a total occupancy of 24 residents across the facility. The facility comprises 23 bedrooms and 18 bathrooms. The proposal aims to increase the resident capacity to 42, with 5 bedrooms (for 8 residents) dedicated to Alzheimer's/Dementia memory Care, and 18 bedrooms (for 34 residents) for assisted Living with associated service-enriched amenities and common areas. In order to expand you are requesting a parking reduction from the required 5-spaces to 4-spaces and to be allowed to park in the property line setback. Oasis Manors Inc. oasismanorsinc@gmail.com Applicant Akhilesh Jha, 310-995-4859 akhilesh.jha@gmail.com
- 11. Discussion and Possible Action:** LA City Council File 24-00925 Title- Oversize Vehicle Restricted Areas / Consistent Enforcement / Parking Prohibition. Brought forth by the SNC Public Safety Committee.
- 12. Discussion and Possible Action:** The support of community letter to Council District 7 and other Governmental offices and departments - Off-highway-vehicle (OHV) trespassers in/ around Lopez Basin, Sylmar
- 13. Meeting Break** (10 Minutes)
- 14. Discussion and Possible Action:** Introduction and approval of annual license “Herbal Remedies Caregivers Inc” at 12423 Gladstone Ave. Sylmar, CA 91342 . Department of Cannabis Regulation. Application no.: LA-R-24-100613-ANN (Molly Pitluck)
- 15. Discussion and Possible Action:** Introduction and approval of annual license for “San Fernando Retailer LLC” at 12204 N San Fernando Rd. Sylmar, CA 91342. Department of Cannabis Regulation DCR Application no.: LA-R-24-320030-ANN (Kyle, Vache, Daniella)
- 16. Discussion & Possible Action:** Treasurer’s Report.
- 17. Discussion and Possible Action:** To approve amending the 2024-2025 Administrative Packet to include a monthly Office/Operational expense of approximately \$5.00 per month for “Numberbarn” telephone messaging and forwarding system.

- 18. Discussion and Possible Action:** The approval of the **August 2024** Monthly Expenditure Report (MER)
- 19. Discussion and Possible Action:** Approve an amount not the exceed \$1,000.00 for SNC branded merchandise for outreaching purposes.
- 20. Discussion and Possible Action:** Approve an amount not the exceed \$105.00 for SNC branded lanyards for SNC Board Members and outreaching purposes.
- 21. Discussion and Possible Action:** Approve an amount not the exceed \$800.00 for 2024 “Bark-Tober” a SNC / LA County Supervisor Horvath co-sponsored Animal Resource Fair.
- 22. Discussion and Possible Action:** Approve an amount not the exceed \$60.00 replacement of SNC office bathroom door knob/lock. (Home Depot)
- 23. Discussion and Possible Action:** Approve an amount not the exceed \$12.00 for community use items for SNC Cooling Site. (Deck of cards, checkers, puzzles, etc.)
- 24. Discussion and Possible Action:** Approve an amount not the exceed \$1,100 for Community Christmas/Holiday Party to be held end of December. (Food, decorations, drinks, etc.)
- 25. Discussion and Possible Action: SNC Committee Chair Reports**
Budget - George Ortega
Bylaws - Maria Strmsek
Education - Jose Velasquez
Equestrian - Cheri Blose
Executive - Kurt Cabrera-Miller
Planning & Land Use - Peter Postlmayr
Public Safety - Jay Palmer
Transportation - Jeremy Steinert
Outreach - Kurt Cabrera-Miller
- 26. Discussion & Possible Action: SNC Liaison Reports**
LA City Sylmar Library/Friends of the Library - Jose Velasquez
Homelessness Liaison - Kurt Cabrera-Miller
- 27. Board Member updates and announcements.**
- 28. President’s closing remarks, acknowledgments and adjournment.**

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email:

kurt.cabrera-miller@sylmarnc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website www.SylmarNC.org