

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

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SYLMAR NEIGHBORHOOD COUNCIL

Special Joint Meeting of the EMERGENCY PREPAREDNESS COMMITTEE and BOARD Minutes

Tuesday, January 17, 2017 5:30 pm to 7:30 pm

Sylmar Public Library, Community Room, 14561 Polk St. Sylmar, CA 91342

John Pacheco, Chairperson

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. **Call to Order.** The meeting was called to order at 5:30 PM. Present at the meeting was John Pacheco, Greg Hoerner, Tammy Flores, and Frank Hughes. Also attending were; Ann Job, Martin McKibben, and Marti Marshall.
2. **Housekeeping, Sign-In Sheets.** Sign-In Sheets, Speaker Cards not necessary. John Pacheco agreed to take the minutes.
3. **Welcome and Introductions.** John asked attendees to introduce themselves.
4. **Public Comment on non-agendized matters, within the Committee’s subject matter jurisdiction.** Ann Job mentioned the need for participants to complete the online survey “Rate You City”.
5. **Approval of Minutes from previous meeting(s).** John asked for motion to approve minutes from previous meeting. Tammy Flores made the motion, Frank Hughes seconded, motion passed with unanimous vote.
6. **Update on our recruitment efforts at the recent Resource Fair.**
 - a. **MAP Your Neighborhood.** John reminded the committee that Janet has arranged for a MYN Train the Trainer for Saturday 1/28/17 from 3-5PM. The training will be held at the Santiago Estates Community room and conducted by Bill Hopkins.
 - b. **CERT Training.** Greg announced tentative dates for the Sylmar CERT Training scheduled for May 3-21 6:30 to 9:30 PM. Location currently set for Olive View Hospital. Committee will need to assist with recruitment.
7. **Update on Board Preparedness Training.** John indicated he would be asking board members for possible dates to complete the training at an upcoming Board of Directors meeting.
8. **Recess**
9. **Report from Public Safety Liaison.** Greg reported that the city may be considering supporting our council’s effort to acquire an Emergency Supply Trailer. Ann Job mentioned that, thanks to the committee’s efforts for moving ahead with this effort, the city is changing their opinion about supporting the effort not just for Sylmar but potentially other NC’s as well. Thanks given to Greg for moving this item forward.
10. **Guest Speaker.** Michael Schlenker, LAFD Auxiliary Communications Service was the invited guest speaker for the meeting. Michael presented information on how the LAFD Auxiliary Communications Service provides support to preparedness efforts during a disaster. Michael indicated that the service is voluntary and utilizes private ham radio operators to support communications for preparedness activities in the city particularly when other communication efforts may be affected by a disaster. Michael also discussed the use on non-licensed FRS radios and how they can be used by individuals and more importantly groups such as neighborhood council preparedness teams in the event of a disaster. Michael gave examples of how other areas, including Topanga Canyon, Beverly Hills/Beverly Glen have been using FRS radios in a zone deployment to maintain communication with different neighborhoods that may not be able use cell or land lines due to disaster effects and geography. Michael answered question for attendees on different types of radios and required licenses and offered to come out to any additional preparedness meeting to provide similar information.
11. **Update on proposed January 28 MAP Training Program.** Information was shared earlier under the MAP Your Neighborhood update.

12. **Discussion and possible action on plan to conduct a Business Preparedness Seminar in early 2017.** John indicated he had spoken with David Rodriguez who has signed on to assist our committee with putting together a 3-4 hour seminar for local businesses later this spring. John is working on obtaining a keynote speaker for the event.
13. **Committee Member Comments on subject matters within the committee's jurisdiction.** Tammy suggested that we submit a request to proceed with acquisition of materials and supplies as documented in the EPC budget that was created by Greg Hoerner several months ago. Ann Job mentioned that some additional funding was being made available to the council and it would be prudent to get our request to the full board as soon as possible. It was noted that having council reaffirm support for the purchase of emergency supplies will help us in negotiations with the city on this matter. Committee agreed to provide Tammy with an agenda item request for upcoming SNC Board meeting.
14. **Future Agenda Items: Please e-mail the EPC Chair at John.Pacheco@sylmarnc.org by the first of the month for that months' meeting.**
15. **Closing Remarks, Announcements, Acknowledgements and Adjournment.**

Next Meeting; Tuesday, February 21, 2017 Sylmar Public Library-Community Room.