

# CITY OF LOS ANGELES

California



## SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Tammy Flores

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Maria Silva

TREASURER: Wilson Bell

PUBLIC RELATIONS: David M. Rodriguez

P.O. Box 921023  
Sylmar, CA 91392-1023  
Telephone: (818) 833-8737

E-mail: Board@SylmarNC.org  
Website: www.SylmarNC.org

## SYLMAR NEIGHBORHOOD COUNCIL

### Special Joint Meeting of the EMERGENCY PREPAREDNESS COMMITTEE and BOARD Minutes

Tuesday, February 21, 2017 5:30 pm to 7:30 pm

Sylmar Public Library, Community Room, 14561 Polk St. Sylmar, CA 91342

John Pacheco, Chairperson

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. **Call to Order.** The meeting was called to order by John Pacheco at 5:34 pm. Present at the meeting were John Pacheco, Janet Gibson, and Greg Hoerner. Also attending were; Martin McKibben and Sharon Washington. John mentioned that Frank Hughes and Tammy Flores had recently announced they would be leaving the board. John asked participants to consider possible candidates to replace these individuals on our committee. John will discuss at the board meeting later this month.
2. **Housekeeping/ Sign-In Sheets.** John Pacheco agreed to take minutes and act as Timekeeper
3. **Public Comment on non-agendized matters, within the Committee’s subject matter jurisdiction.**  
No requests for additional items were made to the committee.
5. **Discussion and possible action to approve the Minutes of the February 21, 2017 Preparedness Committee Meeting.** Motion ,made by Janet Gibson and seconded by Greg Hoerner. Motion to approve minutes from 2/21/17 EPC meeting passed with unanimous voice vote.
6. **Update on recruitment/training/activities efforts for:**
  - A. **Public Safety Liaison** Greg discussed an initiative that was announced at this month’s Empower LA Emergency NCEPA meeting to hire 4 new staff positions to support preparedness efforts in the various Neighborhood Councils. After discussion the committee agreed to support the effort as a first step toward our goal of acquiring an emergency supply cache or trailer for Sylmar. Greg made the motion to support the proposal Janet Seconded which passed by unanimous vote. Greg will present at the next SNC Board meeting.
  - B. **CERT Training** Greg discussed plans for the upcoming CERT Training. Greg has secured Olive View Hospital for the training which will start May 3 and run through June 21. The training will be held from 6:30 to 9:00 PM and will include an additional module on active shooter response. Greg indicated he already has 8 sign ups but needs assistance with recruitment. Suggestion was made to look into purchasing some starter materials for participants. Greg will look into what might be available and report back to the committee. Greg discussed need to have a promotional flyer made up to assist with recruitment. Greg made the motion to request \$500 from the board for the, Janet seconded the motion which passed by unanimous vote.
  - B. **MAP Your Neighborhood** Janet announced that 5 persons attended the MYN Training held last month. The committee thanked Janet for hosting the training. Committee discussed ways to promote the program now that we have additional presenters. John told the committee that he had spoken with a neighbor on his block who agreed to host a meeting. Date to be confirmed. Janet discussed the program and her recent outreach activities. John motioned to request \$500 from board to pay for handout out material and to have the SNC logo included. Janet seconded the motion which passed with unanimous approval.
7. **Update on Board Preparedness Training.** John discussed need to complete the training for board members that began last year. Only 4 members took the training. John indicated he would come up with some additional dates and present them at an upcoming meeting.
8. **Discussion and possible action on possible SNC support for the 2017 Valley Preparedness Fair;** John presented request from organizers of the Annual Preparedness Fair scheduled for October 7, 2017. John reminded the board that we had been asked to participate last year but declined given the recent creation of the committee. John had agreed to bring the request back to the committee for the 2017 event. John indicated that while no actual amount is required a donation of \$800 is being requested. The committee discussed our possible participation. It was noted that very few Sylmar residents actually came by the booth that we supported in years past. Sharon Washington from the Foothill Trails NC suggested that the Fair needs to have more of a focus on disasters that more directly affect foothill communities such as wildfires and flooding. Sharon suggested that it might be possible for the other Foothill Area NC’s to partner in this effort and share costs for a booth. Sharon will discuss with the other concerned councils and advise at the next committee meeting.

9. **Discussion and possible action on formalizing** 2017 EPC budget request. John passed out the most current budget. Greg asked participants to let him know what changes or additions might be needed. Committee is still hopeful of support from Empower LA on this acquisition.
10. **Discussion and possible action** on proposed spring 2017 Business Preparedness Seminar. John mentioned that he had recruited a keynote speaker for the seminar, Paul Weinberg, Emergency Services Director for Santa Monica. John mentioned that he and Mr. Weinberg had held an annual Business Seminar for small businesses for many years when he was with the Red Cross. John also discussed his conversation with the Outreach Committee and request for support to promote the event. Committee agreed to support the effort. John will continue efforts to find location and possible sponsor for a possible springtime event.
10. **Future Agenda Items:** Future Agenda Items: Please e-mail the EPC Chair at [John.Pacheco@sylmarnc.org](mailto:John.Pacheco@sylmarnc.org) by the first of the month for that months' meeting.
10. **Closing Remarks, Announcements, Acknowledgements, and Adjournment** Meeting adjourned at 7:20 PM

**Next Meeting;** Tuesday, March 21, 2017 Sylmar Public Library-Community Room.

---