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California

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SPECIAL MEETING OF THE PUBLIC SAFETY COMMITTEE - MINUTES
Thursday, March 29, 2018 - 6:30 PM
Sylmar Neighborhood Council Office
13521 Hubbard Street, Sylmar, CA 91342

Committee Chair – Diane Valencia
Vice Chair – Tom Weissbarth

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. **Call to Order**

Diane Valencia called the meeting to order at 6:35 pm.

2. **Housekeeping:** Sign-In Sheets, taking of Minutes, etc.

Diane Valencia covered housekeeping items and announced tonight’s minutes-taker, Kathy Grubert.

3. **Roll Call** of Committee

Diane Valencia took roll call. Committee members present: Diane Valencia, Tom Weissbarth, Bonnie Bernard, Kurt Cabrera-Miller, Kathy Grubert, Art Rocco. Robyn Farrow arrived late at 6:45 pm.

Committee members absent: Robyn Farrow

Four stakeholders were present.

4. **Public Comment** on non-agendized matters, within the Committee’s subject matter jurisdiction. (15 min. total)

Penny McMillan expressed her concern regarding SLO Giron being gone “for a long time”.

5. **Public Official Comments / Presentations, including Q&A** (15 min. total)

Kurt shared his experience at today’s horse crossing grand opening, which took place near AM/PM Market. There was a good turnout. Kurt also expressed that there are community concerns about the horse crossing light not being visible to riders.

6. **Discussion and possible action** to approve the draft Minutes of the December 11, 2017 Special Public Safety Committee meeting.

Motion to approve the Minutes, as written (First by Kurt, seconded by Tom).

Motion passed: 5/0/1

7. **Discussion and possible action** to approve the draft Minutes of the March 8, 2018 Public Safety Committee meeting.

Motion to approve the Minutes, as written (First by Tom, seconded by Diane).

Motion passed: 7/0/0

8. **Appointment and/or removal** by Committee Chair of Committee Member(s)

None.

9. **LAPD Mission Division Report / Updates** – LAPD / Tom Weissbarth

Tom reported that the statistics we have to date are now posted on our website. We will not obtain the latest stats from Mission Division until next week. Diane explained the history of our request for data for the entire SFV so that we can analyze how Sylmar compares to other neighborhoods, in order support our requests for needed resources and services. (Further information on this topic was included in Agenda Item #10 handout.)

10. **Discussion and possible action** regarding open / action items of the Public Safety Committee, including review of Council Files identified as relevant to public safety.

Diane Valencia reported on open/pending items, per the handout provided on this agenda item.

11. **Discussion and possible action** to approve a Community Impact Statement for Council File #17-0331-S1 [HOPE (Homeless Outreach and Proactive Engagement) Teams / Los Angeles Police Department (LAPD) / Permanent Unit].

A motion to approve the CIS, as written, was made by Kurt and seconded by Kathy.

Tom expressed a concern that HOPE teams would, as the Council File is currently written, will become a permanent fixture of the LAPD.

Kurt amended his motion to add the statement to the end of the first sentence: "...until such time as the homeless issues are reduced below a crisis level." Kathy Grubert seconded the motion to amend.

Motion to amend passed by a vote of: 7/0/0

Motion to approve the amended CIS passed by a vote of: 7/0/0

12. **Discussion and possible action** related to the Arleta Neighborhood Council's Public Safety / Quality of Life Town Hall Meeting held on Saturday, March 24, 2018.

Tom and Diane reported on Arleta's Neighborhood Council's Public Safety / Quality of Life Town Hall Meeting and their opinions that the meeting seemed to go well, and there are a number of things we will want to learn from and incorporate into the planning and execution of our town hall meeting on April 21.

13. **Discussion and possible action** related to all aspects of the planning and logistics for the SNC's Public Safety / Quality of Life Community Town Hall meeting to be held on April 21, 2018.

Outreach discussion included:

- **SIGNAGE:**
 - We need more volunteers for posting signage the weekend of April 7-8.
 - Tom agreed to tighten up the Town Hall Advertising / Signage locations list. Robyn agreed to and Bonnie agreed to post 11 x 17 signs. Kathy will create (ready for printing) 11 x 17 signs, half English, half Spanish on the same side (with "remove on April 22" on the bottom). Printing will be B/W on brightly colored paper.
- **FLYERS** (3000 on yellow paper): We will distribute flyers to all SNC committees, schools, parks, USA Fitness (Bonnie will contact Jay), businesses,
- **SOCIAL MEDIA:** Kurt will continue postings on social media sites.

Event planning discussion included:

- Diane asked all volunteers should get there early and plan to stay until 1:00 pm to help clean up.
- We should set aside parking for our visiting officials and for loading/unloading. Kathy will create signage. Tom will bring the cones and distribute cones and signs.
- Post banners on the sidewalk in front of the building.
- Directing traffic: Robyn will help direct traffic.
- Kathy will create signs for "Water Only Allowed in the Auditorium".
- Place the SNC canopy in the courtyard.

- Room setup: Diane/Kathy will know more after they meet with the facility on Tuesday
- Table cloths need to be washed. (Kurt?)
- Tables needed: 2 sign-in tables, 2 refreshment tables, CERT table, SNC table, public official info table,
- Traffic direction/parking: CERT volunteers will handle
- Sign-in tables (comment cards, sign-in sheets, : 6 people (Robyn & Bob, Linda Willeford, Aurelia Valenzuela ,and another CERT member tbd)
- Tech Support: Sheldon Cabrerra-Miller
- Press Coverage: Sheldon Cabrerra-Miller
- Kurt will send an email to all committee chairs asking for volunteer commitments
- Diane/Kathy will manage the overall event (making sure everything is set up and everyone knows what to do and when; during the event they will share the job of moderator)
- Collecting comment cards: CERT volunteers
- Sorting comment cards
- Kurt will bring the canopy, tablecloths, and stand-up banner
- Use flip charts and sticky dots for voting (alternative idea was to use cotton balls and clear plastic containers)

It was agreed to hold a special meeting for planning on the Friday, April 13, 6:30 pm at the SNC office. In the meantime, Kathy will update the meeting planning document and send it out to all committee members.

14. Committee Member Comments on subject matters within the Committee's jurisdiction

Robyn brought up a concern regarding the use of weed killer at Veteran's Park and El Cariso Park. Robyn agreed to research this further and bring her findings to committee next month.

15. Future Agenda Items: Please e-mail the Committee Chair, Diane Valencia, at Diane.Valencia@SylmarNC.org

None.

16. Closing Remarks, Announcements, Acknowledgements, and Adjournment

Diane Valencia moved to adjourn without objection at 9:24 pm.