

**CITY OF LOS
ANGELES**

California



SYLMAR NEIGHBORHOOD COUNCIL

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**Sylmar Neighborhood Council
Special Elections Committee Meeting - Minutes
Friday, February 8th, 2019 –7:00 PM**

**Sylmar NC Office
13521 Hubbard St.
Sylmar, CA 91342
(Next to Flower Shop)**

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342. Agendas AND Minutes may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council President, Christian Rubalcava by phone at (818) 833-8737 or Email to christian.rubalcava.sylmarnc.org

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 833-8737.

The public is requested to fill out a "Speaker Card" to address the Committee on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Comments from the public on agenda items will only be heard when the respective item is being considered. Comments on other matters, not appearing on the agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

- 1. Call to Order: 7:08pm - 7:39pm**
- 2. Roll Call: Christian Rubalcava, Bonnie Bernard, Marti Marshall, David Gonzales, and Pat Rau**
- 3. Housekeeping: Sign-In Sheets**
- 4. Public Comment** on matters not appearing on the agenda
- 5. Discussion and Possible Action** of approving the minutes of the February 2, 2019 meeting.
Motion to approve - Marti Marshall and seconded by Pat Rau - Approved

6. Discussion on current election progress and plans moving forward

Facebook: spent \$167; reached 5213 views; 366 interested people checked the EmpowerLA link for Elections.

Reviewed current candidate entry numbers.

Budget: \$83 balance in FB Ad; \$50 overall balance

Bonnie will contact IEA for assistance in certifying candidates; also, encourage an extension for the cut off time for getting documents for certification in by candidates (2/15/19). From 6pm to midnight.

Constant Contact: David will get the access from Christian and use it for the final call for candidates with the cut off time and date and send out Saturday 2/9/19.

Nextdoor: Christian will do another reminder

Flyers: Carlos and Christian handed out the flyers in various public places.

Next meeting - we will focus on the Candidate Forum and the budget request for board approval.

Next meeting - Monday, 2/18/19; 7pm

7. Discussion on the SNC Elections Budget.

8. Board Member Comments on subject matters within the committee's jurisdiction.

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting www.sylmarnc.org. Any questions and/or comments regarding this agenda may be submitted to Board members via the emails listed on the website (www.sylmarnc.org). In addition, if you would like a copy of any record related to an item on the agenda please contact Christian Rubalcava at 818-833-8737 or email christian.rubalcava@sylmarnc.org.

Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al (818) 833-8737.

Committee Meeting Minutes are available on the SNC website www.SylmarNC.org
(Remove after February 2nd, 2019)

(Minutes: BB 2/9/19)