

CITY OF LOS ANGELES
California

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Kurt Cabrera-Miller

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Jose Velasquez

TREASURER: George Ortega

SECRETARY: Kathy Bloom

PUBLIC RELATIONS: LaTonya Campbell



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SYLMAR NEIGHBORHOOD COUNCIL
GENERAL BOARD
MEETING AGENDA

Thursday, July 25th, 6:30 pm
14940 Osceola Street Sylmar, CA 91342
(Osceola Elementary Street School)

Meeting may be attended virtually

Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;
and/or, Dial (669) 900-6833 enter 864 2323 9940
and Press # to join the meeting via phone.

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at www.SylmarNC.org. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico board@sylmarnc.org o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based

service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

1. Call to Order

2. Roll Call

3. Housekeeping: Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.

4. Pledge of Allegiance.

5. Discussion and Possible Action: SNC Board Member Trainings. Board Members are mandated to complete several LA City trainings (Ethics, Funding, Code of Conduct, Anti-Bias and Gender Expression and Gender Identity Training) Board members must have completed trainings to be eligible to vote on SNC Board or Committee motions.

6. Public Comment on matters not appearing on the agenda. (2 minutes per person)

7. **Public Official & Community Representative announcements and presentations followed by public announcements. Up to (5) minutes per report.**
 - A. **Los Angeles Police Department (Mission Division)**
Senior Lead Officers: Keith Crawford or Joseph Carter
Crawford - 38491@lapd.online , Carter - 38835@lapd.online
 - B. **Los Angeles City Fire Department: Battalion Chief: Andrew J. Wordin or Representative from Station 91 Captain Justin Randolph.**
 - C. **California Congressional District 29 / Congressman Tony Cardenas**
Field Deputy: Laura Juarez, laura.juarez@mail.house.gov
 - D. **Los Angeles City Council District 7 / Councilwoman Monica Rodriguez**
Field Representative: Jose Hernandez jose.h.hernandez@lacity.org
 - E. **California State Assembly 43rd District / Assemblywoman Luz Rivas**
Field Rep: Cynthia Becerra, cynthia.becerra@asm.ca.gov
 - F. **Los Angeles Mayor / Karen Bass**
Field Deputy: Michelle Vergara, michelle.vergara@lacity.org
 - G. **Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath**
Field Deputy: Savannah Portillo, sheap@bos.lacounty.gov
 - H. **California State Senate District 20 / Caroline Menjivar**
District Rep: Katherine Castrejon, katherine.castrejon@sen.ca.gov
 - I. **Department of Health Services Olive View UCLA Medical Center**
Community Relations Lead: Brenda Yanez Zamora,
byanezzamora@dhs.lacounty.gov
 - J. **Department of Neighborhood Empowerment**
Advocate: Raul Preciado, raul.preciado@lacity.org
8. **Discussion and Possible Action:** To approve SNC General Board meeting minutes from **June 27th, 2024**. <https://www.sylmarneighborhoodcouncil.org/committees/viewCommittee/general-board>
9. **Notification:** Announcement of board seat vacancies. There are 21 seats in total on the SNC Board, 3 of those seats are currently available. If you are interested and would like to learn more email Kurt Cabrera-Miller kurt.cabrera-miller@sylmarnc.org and fill out an application at: <https://www.sylmarneighborhoodcouncil.org/assets/photos/13/page650e169fd352c.pdf>

- 10. Discussion and Possible Action:** President appointed Sylmar resident Felicia Bushwitz to fill At-Large SNC Board Member seat position. Ratification from Board required.
- 11. Discussion and Possible Action:** To approve Sylmar Neighborhood Council letter from the SNC Public Safety Committee in regards to Wire Theft and public safety issues and concerns.
- 12. Discussion & Possible Action:** To approve SNC support of LA County Board of Supervisors “Increasing Effectiveness, Responsiveness and Accountability of County Government through Charter Reform” Charter amendment reconstituting the Los Angeles County governance structure.
- 13. Discussion and Possible Action:** Follow up on SNC board members that have been approved to file Community Impact Statements (CIS). Possible rename and new approval of board members in this role due to their availability. Possible new filers to be named.
- 14. Meeting Break** (10 Minutes)
- 15. Discussion & Possible Action:** Treasurer’s Report.
- 16. Discussion and Possible Action:** The approval of the **June 2024** Monthly Expenditure Report (MER)
- 17. Discussion and Possible Action:** Reimbursement in the amount of **\$89.98** to Board Member Kurt Cabrera-Miller for sandwiches purchased at VONS Deli for the SNC General Board Meeting held on June 27th. SNC access to funding was on hold due to end of the fiscal year.
- 18. Discussion & Possible Action:** To approve an annual amount not to exceed **\$425.00** for the SNC Constant Contact account. For Newsletter and E-Blasts (fiscal year 2024-2025)
- 19. Discussion & Possible Action:** To approve an annual amount not to exceed **\$60.00** for the SNC Number Barn account. For telephone answering/forwarding (fiscal year 2024-2025)
- 20. Discussion & Possible Action:** To approve an annual amount not to exceed **\$1,200.00** for the SNC The Web Corner account. For website and site maintenance. (fiscal year 2024-2025)
- 21. Discussion & Possible Action:** To approve an annual amount not to exceed **\$1,800.00** for the SNC Spectrum account. SNC office internet and phone (fiscal year 2024-2025)
- 22. Discussion & Possible Action:** To approve an annual amount not to exceed **\$2,400.00** for the SNC Department of Water and Power (DWP) account. For SNC office. (fiscal year 2024-2025)
- 23. Discussion & Possible Action:** To approve an annual amount not to exceed **\$1,000.00** for the SNC GoDaddy account. For board member emails and SNC domain. (fiscal year 2024-2025)

24. Discussion & Possible Action: To approve an annual amount not to exceed **\$200.00** for the SNC Zoom account. For SNC meetings to be made available for public virtual participation. (fiscal year 2024-2025)

25. Discussion & Possible Action: To approve an annual amount not to exceed **\$18,000.** for the SNC office rent. (fiscal year 2024-2025)

26. Discussion and Possible Action: SNC Committee Chair Reports

Budget - George Ortega
Bylaws - Maria Strmsek
Education - Jose Velasquez
Equestrian - Cheri Blose
Executive - Kurt Cabrera-Miller
Planning & Land Use - Peter Postlmayr
Public Safety - Jay Palmer
Transportation - Jeremy Steinert
Outreach - Kurt Cabrera-Miller

27. Discussion & Possible Action: SNC Liaison Reports

LA City Sylmar Library/Friends of the Library - Jose Velasquez
Homelessness Liaison - Kurt Cabrera-Miller

28. Presentation/Delivery: SNC fully approved new bylaws. Bylaws take full affect next board term. However newer bylaws will affect the election process for the next term as the amount of seats and seat distribution has been changed.

29. Board Member updates and announcements.

30. President's closing remarks, acknowledgments and adjournment.

All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email:

kurt.cabrera-miller@sylmarnc.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website www.SylmarNC.org