

**CITY OF LOS ANGELES**  
California

**SYLMAR NEIGHBORHOOD COUNCIL**

**PRESIDENT:** Kurt Cabrera-Miller

**VICE PRESIDENTS:**

Administration: Andres Rubalcava

Communications: Jose Velasquez

**TREASURER:** George Ortega

**SECRETARY:** Kathy Bloom

**PUBLIC RELATIONS:** LaTonya Campbell



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**SYLMAR NEIGHBORHOOD COUNCIL**  
**GENERAL BOARD**  
**MEETING AGENDA**

**Thursday, March 27th, 2025**

**6:30 pm**

**14940 Osceola Street Sylmar, CA 91342**

**(Osceola Street Elementary School)**

**Meeting may be attended virtually**

**Please use the link <https://us02web.zoom.us/j/86423239940> to join webinar;  
and/or, Dial (669) 900-6833 enter 864 2323 9940  
and Press # to join the meeting via phone.**

The Agenda is posted for public review at the Sylmar Neighborhood Council Office, 13521 Hubbard Street, Sylmar, CA 91342. Agendas may also be found on the SNC website at [www.SylmarNC.org](http://www.SylmarNC.org). You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte por correo electrónico [board@sylmarnc.org](mailto:board@sylmarnc.org) o por telefono 818-833-8737 para avisar al Concejo Vecinal.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Every person wishing to address the Board must dial (669) 900-6833 and enter 864 2323 9940 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on

the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Housekeeping:** Sign-in Sheets, Speaker Cards for public comments, Recording and Timekeeper notification, and facilities information.
- 4. Pledge of Allegiance.**
- 5. Public Comment on matters not appearing on the agenda. (2 minutes per person)**

6. **Public Official & Community Representative announcements and presentations:** followed by public announcements. Up to (5) minutes per report.
  - A. **Los Angeles Police Department (Mission Division)**  
**Senior Lead Officers: Keith Crawford or Joseph Carter**  
**Officer Crawford - [38491@lapd.online](mailto:38491@lapd.online) , Officer Carter - [38835@lapd.online](mailto:38835@lapd.online)**
  - B. **Department of Health Services Olive View UCLA Medical Center**  
**Community Relations Lead: Brenda Yanez Zamora,**  
**[byanezzamora@dhs.lacounty.gov](mailto:byanezzamora@dhs.lacounty.gov)**
  - C. **Los Angeles City Council District 7 / Councilwoman Monica Rodriguez**  
**Field Representative: Jose Hernandez [jose.h.hernandez@lacity.org](mailto:jose.h.hernandez@lacity.org)**
  - D. **Los Angeles Mayor / Karen Bass**  
**Field Deputy: Michelle Vergara, [michelle.vergara@lacity.org](mailto:michelle.vergara@lacity.org)**
  - E. **Los Angeles County Board Of Supervisors 3rd District / Lindsey Horvath**  
**Field Deputy: Melissa Esparza [mesparza@bos.lacounty.gov](mailto:mesparza@bos.lacounty.gov)**
  - F. **California State Assembly 43rd District / Celeste Rodriguez**  
**Field Rep: Marisol Sánchez [marisol.sanchez@asm.ca.gov](mailto:marisol.sanchez@asm.ca.gov)**
  - G. **California Congressional District 29 / Congresswoman Luz Rivas**  
**Field Deputy: Cynthia Becerra, [cynthia.becerra@mail.house.gov](mailto:cynthia.becerra@mail.house.gov)**
  - H. **California State Senate District 20 / Caroline Menjivar**  
**District Rep: Katherine Castrejon, [katherine.castrejon@sen.ca.gov](mailto:katherine.castrejon@sen.ca.gov)**
  - I. **Department of Neighborhood Empowerment**  
**Advocate: Vincent Autiero, [vincent.autiero@lacity.org](mailto:vincent.autiero@lacity.org)**
  - J. **Region - 1 Budget Advocates: Lionel Mares [LionelMaresNCs@gmail.com](mailto:LionelMaresNCs@gmail.com)**
7. **Meeting Break (10 Minutes)**
8. **Discussion and Possible Action: SNC Election voter registration opens soon! All voting will be done by Vote By Mail which will begin on April 4th 2025 and end on May 27th, 2025. To register for a Vote By Mail Ballot - <https://clerkappse.lacity.org/NCElection/login> Election Day is June 3rd, 2025**
9. **Discussion and Possible Action: To approve SNC General Board meeting minutes from February 27th, 2025.**
10. **Discussion: Treasurer's Report.**

- 11. Discussion and Possible Action:** The approval of the **February 2024** Monthly Expenditure Report (MER)
- 12. Discussion and Possible Action:** President Appointed Sylmar Resident Rebecca Zamora on February 28th 2025 to fill Renter SNC Board Member seat position. Ratification from Board required.
- 13. Discussion and Possible Action:** President Appointed Sylmar Neighborhood Council Member George Ortega as the SNC Budget Representative on March 14th 2025. Ratification from Board required.
- 14. Discussion and Possible Action: Update on LA City Council File 24-0867** which addressed term limits for volunteer neighborhood council members and youth seats on all Neighborhood Councils. This item was moved LA City Council to the “Arts, Parks, Libraries, and Community Enrichment Committee” This agenda item, along with amendments, was approved in committee and was re-presented at the City Council meeting on March 19th. (12yes, 1no, 2absent)The SNC and over 28+ Neighborhood Council’s voted and submitted oppositions to this council file.
- 15. Discussion and Possible Action: Introduction and approval of annual license** “Off the Charts” at 13741 Foothill Blvd. Sylmar, CA 91342 .  
Department of Cannabis Regulation. **Application no.: LA-R-23-310139-ANN**  
This is an annual license renewal (Nicholas Patrick Pringle)
- 16. TABLED ITEM FROM 2/27/2025 Discussion and Possible Action:** Sylmar Neighborhood Council **Council File: 16-1468-S4** - “Animal Keeping Structures / Accessory Dwelling Units (ADUs) / Conditional Use Permit / K Overlay Districts / Los Angeles Municipal Code / Amendment” Motion made by LA City Councilwoman Monica Rodriguez and Seconded by Bob Blumenfield. (Brought forward by SNC Equestrian Committee)
- 17. Discussion and Possible Action:** Sylmar Neighborhood Council to recommend LA City Council support AB467 (FONG) This Bill extends Neighborhood Council virtual meetings through 2030. Legislature has granted teleconferencing flexibility to other legislative bodies, this bill aims to extend that flexibility to neighborhood councils, recognizing their unique circumstances. <https://legiscan.com/CA/text/AB467/id/3107376>
- 18. Discussion and Possible Action:** RV encampments along Foothill Blvd. between Bledsoe Street and Balboa Blvd. (30+ RVs) (Open fires/grills, Sanitation issues, Illegal dumping, Blocking of sidewalk and bike path, etc.) UPDATE - Restriction/No Parking signs are scheduled to be installed.
- 19. Discussion and Possible Action: SNC Committee Chair Reports**  
Budget - George Ortega  
Bylaws - Maria Strmsek

Education - Jose Velasquez  
Equestrian - Cheri Blose  
Executive - Kurt Cabrera-Miller  
Planning & Land Use - Peter Postlmayr  
Public Safety - Jay Palmer  
Transportation - Jeremy Steinert  
Outreach - Kurt Cabrera-Miller

- 20. Presentation:** Present a Sylmar Neighborhood Council “Certificate of Proclamation” to American Legion “Poppy Day Proclamation”. This commemorates the sacrifices of those who have served, urging citizens to wear a poppy as a symbol of remembrance and support for veterans and their families, as well as to recognize the historical significance of the poppy as a symbol of remembrance. Poppy Day - Friday, May 23rd 2025. (Kathleen Faulconer)
- 21. Presentation:** Present a Sylmar Neighborhood Council “Certificate of Commendation” to American Legion “April 2025 as Month of the Military Child”. The month aims to highlight the challenges and resilience of military children, who often experience frequent moves, deployments, and other unique experiences due to their parents' service. (Kathleen Faulconer)
- 22. Discussion and Possible Action:** 2025/2026 SNC Board Term - Youth Involvement as Board Members Seats, Committee Chairs, Committee members, Event volunteers. Maintaining the full inclusivity that SNC has developed for full open and transparent participation for all Sylmar Stakeholders.
- 23. Discussion and Possible Action:** Street Lighting Survey - SNC Public Safety Committee, Transportation Committee will be coordinating a complete survey of all LA City street lights in Sylmar that are in need of repair and or attention. VOLUNTEERS NEEDED! Dates and details to be discussed.
- 24. Discussion & Possible Action: SNC Liaison Reports**  
Homelessness Liaison - Kurt Cabrera-Miller  
**Other possible Liaison positions -**  
Animal Services, Film, Purposeful Aging, and Resilience.
- 25. Board Member updates and announcements.**
- 26. President’s closing remarks, acknowledgments and adjournment.**

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All Agenda items may include presentations, discussions and actions by the Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

The Stakeholders may comment on any Agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any Agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Board's jurisdiction will

be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the Meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- (List your physical posting location here)
- <http://www.SylmarNC.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -** In compliance with Government Code section 54957.5 non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed by visiting our website at <http://www.SylmarNC.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact SNC President Kurt Cabrera-Miller at 818-833-8737 or email:

[kurt.cabrera-miller@sylmarnc.org](mailto:kurt.cabrera-miller@sylmarnc.org)

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.SylmarNC.org>. Committee Meeting Minutes are available on the SNC website [www.SylmarNC.org](http://www.SylmarNC.org)